



21st Century Community Learning Center at Pines “Pines Future Citizens”

2018 – 2019 After-school Attendance & Absence Policy

Student Name _____ Grade Level _____

The Pines Future Citizens After-School Program is offered to students for free with the expectation that the enrolled student will come every day to the program and stay for the entire time.

All students, K-8 are expected to attend 21st CCLC daily and for the entire time. No more than 3 excused absences will be allowed. Excused absences for medical appointments or illness will require a medical note. Early dismissal is available, however, excessive early dismissals/releases may result in your child’s removal from the program. If a student misses 2 or more days consecutively, the Program Director will contact the parents to discuss the reason for the absence. If a student misses the program for 3 consecutive days, the Program Director will contact the parents in effort to inform/counsel with the parents about how attendance is an integral and vital part of their child’s academic program. If the student’s attendance does not improve, the student will be dismissed from the program and must re-apply to be on the waitlist for the program.

Please contact the Program Director, Mrs. Jacqueline Clenance, for all attendance related issues.

I have read and understand the following attendance policy with Pines Future Citizens. I will make sure to abide by the attendance policy to make sure my child is successful with this program. I am aware that lack of attendance can cause my child to lose their spot in this program.

Parent Signature _____ Date _____